

Department of the Army *FORSCOM Supplement 1 to AR 58-1
Headquarters, Forces Command
Fort McPherson, Georgia 30330-6000
1 January 1990

**Motor Transportation
MANAGEMENT, ACQUISITION AND USE OF ADMINISTRATIVE USE MOTOR
VEHICLES**

Supplementation. Further supplementation is prohibited without prior approval from CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

Suggested improvements. The proponent agency of this regulation is the Directorate of Logistics, FORSCOM, J4. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

Restrictions. Approved for public release; distribution unlimited.

AR 58-1, dated 15 December 1979, with change, is supplemented as follows:

Page 1-1, paragraph 1-3b. Add the following subparagraph:

(6) Appoint transportation coordinators and alternates for each activity. Signature information will be provided to the Transportation Motor Pool (TMP) manager.

Page 2-0, paragraph 2-2c. Add the following subparagraph:

(4) Requesting TMP support. Use FORSCOM Form 248-R (Request for Motor Transportation). Camera-ready copies of FORSCOM Form 248-R are available from the local forms management office.

Page 2-1, paragraph 2-2d. Add the following:

*This supplement supersedes FORSCOM Supplement 1 to AR 58-1, dated 1 July 1987, including all changes.

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Each installation will publish a Permissible Operating Distance (POD) policy. This policy will provide for mission travel beyond the POD. When developing the policy, consider the types of activities and area supported. The policy will be firm but flexible to provide for mission accomplishment and prohibit vehicle misuse.

Page 2-1, paragraph 2-2. Add the following subparagraph:

f. The activity transportation coordinator will request transportation support from the TMP. The installation transportation officer may approve use of a privately owned vehicle only when funds are available and government transportation cannot be provided.

Page 2-2, paragraph 2-9. Add the following:

FORSCOM Form 573-R (Dispatch Record) will be used for all FORSCOM TMP vehicles. FORSCOM Form 573R is available as camera-ready copy from the local forms management office or may be requisitioned following procedures in FORSCOM Pam 310-1.

Page 3-2, paragraph 3-4. Add the following subparagraph:

(1) Installations may initiate commercial NTV leases up to 90 days in support of surge or TDA requirements. Prior to executing a lease. Installations will confirm with the local GSA region that requirement cannot be met by GSA. Installations will not execute back-to-back 90-day leases; i.e., short term leases are not to be extended or renewed.

(2) Leases exceeding 90 days. FORSCOM may approve commercial NTV leases up to 12 months in support of approved TDA requirements provided that requirement cannot be met through GSA. The same criteria applies to commercial lease renewals. Lease renewals will not exceed 12 month increments.

(3) HQDA approval is required when commercial lease exceeds 100K, or over 25 vehicles.

(4) Requests for leases will be sent to CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

Page 4-2, paragraph f. Add the following subparagraph:

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f. Public Law 99-550 revised 31 U.S.C. 1344 and placed restrictions on the use of passenger-carrying vehicles owned or leased by any Federal Agency and acquired with appropriated or nonappropriated funds for Domicile-To-Duty (D-T-D) transportation.

(1) Under the law, Chairman, Joint Chiefs of Staff, and in turn unified commanders in overseas areas, no longer have authority to grant D-T-D determinations for security reasons. This authority now rests with the Service Secretary and may not be delegated.

(2) All home-to-work transportation requests involving passenger-carrying transportation for which any funds available to DA, including nonappropriated funds, are used for the maintenance, operation or repair of such transportation must be submitted to CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000. Requests must establish that highly unusual circumstances present a clear and present danger. The perceived danger must be real and imminent and a showing must be made that use of such transportation would provide protection not otherwise available. An appropriate security classification should be applied to the request.

(3) In addition to granting D-T-D for security reasons, the Secretary of the Army may also grant D-T-D during emergencies and when compelling operational considerations make it essential to the conduct of official business.

(4) Any exceptions/ determination that the Secretary of the Army grants for security emergency, or operational considerations are limited by the following restriction:

(a) They will be IAW GSA Regulations, once published.

(b) They will initially be granted for only 15 days. Installations, in order to get an extension, will have to verify that the conditions on which the determinations are based still exist. Extensions are limited by law to 90 days, but may be renewed in 90-day increments, if conditions warrant.

(c) They will be reported to Congress upon initial determination and on the occasion of each extension. The report will include the name and title of each soldier/employee granted the

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exception, the reason for the exception, and the expected duration of the authorization.

(5) Requests for D-T-D determinations should, at a minimum provide the information required in AR 58-1, paragraph 4-2d, and stipulate if the exception is based on security, emergency, or operational considerations.

(6) Transportation may also be granted by the Secretary of the Army in cases where it is considered essential for the safe and efficient performance of intelligence, counterintelligence, protective services, or criminal law enforcement duties. Determinations granted under these conditions are not limited to the 15/90-day rules and byname reporting to congress is not required. However, detailed justification must be submitted to CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000, for a determination to be granted for any of these reasons.

(7) Public Law 99-550 also requires that logs or other records be maintained whenever a vehicle is used for D-T-D. DD Form 1970 (Motor Equipment Utilization Record) will be used to record D-T-D use unless automated record keeping is used. For those installations with automated systems, a log must be kept which will include the following information:

- (a) Purpose of the trip.
- (b) Date and elapsed time.
- (c) Origin and destination.
- (d) User.
- (e) Mileage traveled.

(8) D-T-D logs or trip tickets will be maintained on location for 3 years and will be subject to audit and inspection.

(9) The provisions of DOD 4500-36R, chapter 5, which define mass transit, group transit and shuttle service, as it applied to D-T-D, remain in effect.

(10) The law requires the Secretary of the Army approval for "field work," vehicle authorization between residence and various locations. Until new regulations governing "field work" are published by GSA, Secretary of the Army approved, current determinations remain in effect and will be revalidated following implementation of GSA regulations. However, such transportation for "field work" may only be used where it will substantially increase government efficiency or economy.

(11) Requests will be submitted through CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

Page 5-2, paragraph 5-2h. Add the following:

Request will be submitted to CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

Page 5-2, paragraph 5-4c. Add the following:

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Data will be submitted to CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

Page 6-2, paragraph 6-4d. Add the following subparagraph:

e. Request for exceptions will be submitted through CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

Page 11-1, paragraph 11-8. Add the following:

Requests for modification of GSA vehicles will be sent to CDR, FORSCOM, ATTN: FCJ4-TRM, Fort McPherson, GA 30330-6000.

FOR THE COMMANDER:

OFFICIAL:

SIGNED

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Director, Command, Control,
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Major General, USA
Chief of Staff

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